

Mayor D. Dwayne Tuggle called a regular monthly meeting of the Amherst Town Council to order February 13, 2019, at 7:00 P.M. in the Council Chambers of the Town Hall at 174 S. Main Street. It was noted that a quorum was present as follows:

P	D. Dwayne Tuggle	P	Kenneth G. Bunch
P	Rachel A. Carton	P	Sarah G. Ogden
P	Kenneth S. Watts	P	Janice N. Wheaton

Also present were the following staff members:

Sara E. Carter	Town Manager	Gary Williams	Director of Plants
W. Thomas Berry	Town Attorney	Becky L. Cash	Lead Water Operator
Vicki K. Hunt	Clerk of Council	Charles Thompson	Utilities Maintenance Foreman
Tracie L. Wright	Office Manager	Gary P. Smith, Jr.	WWTP Operator
Robert A. Shiflett, II	Chief of Police	Fred W. Adams	WWTP Operator Apprentice

Recitation of the Pledge of Allegiance to the Flag was followed by an invocation by Kenneth S. Watts.

Mayor D. Dwayne Tuggle opened the floor for citizen comment. No comments were made.

Upon conclusion of the reading, Mayor Tuggle presented a Proclamation declaring the 4th Saturday in April Celebrate Old Town Amherst in the Town of Amherst to Patricia Malchow, who was present on behalf of the Village Garden Club.

Gary Friend was present on behalf of Neighbors Helping Neighbors of Amherst County to provide an update on their program whose focus is to assist individuals and families with food insecurities by providing nutritious meals through food kitchens and selective shopping food warehouse.

Herb White, Town Engineer, was present to provide a report and answer questions on the Town Square Streetscape Enhancement Project from 2008/2009. After discussion, Town Manager Carter was directed to pursue grants for funding. Further discussion was deferred to the March meeting.

Herbert White, III, Town Engineer, was present to provide an oral report and answer questions on Water Treatment Plant Improvements, Priority lists 1 and 2, as outlined in the PER Addendum provided by Mr. White.

After discussion and a report on funding from Town Manager Carter, Mr. Watts made a motion which was seconded by Mr. Bunch and carried 5-0 to approve a Resolution to Apply for Virginia Department of Health-Office of Drinking Water Funds and Loans for a Water Treatment Plant Improvement and Upgrade in the amount of \$4,500,000, to complete Priority lists 1 and 2 as outlined in the PER Addendum provided by Town Engineer White, and as recommended by the Utilities Committee and staff. Mmes. Carton, Ogden, Wheaton and Messrs. Watts and Bunch voted "Aye." A copy of the resolution is attached to and made a part of these minutes.

Mrs. Carton made a motion that was seconded by Mrs. Ogden and carried 5-0 to approve the minutes from the January 9, 2019, and January 12, 2019, meetings. Mmes. Carton, Ogden, Wheaton and Messrs. Watts and Bunch voted "Aye."

After discussion and oral report by Mrs. Ogden, Chairman of the Community Relations Committee, Mr. Bunch made a motion that was seconded by Mrs. Carton to hold a public hearing at its March 13, 2019, meeting on lease of a 6.6 acre parcel of land in and a 40+/- acre parcel of land adjacent to Brockman Industrial Park (TM#s 96.58, 96.A13, and 96.A36), in the Town of Amherst, Virginia, for the purpose of proposed biking trails, as recommended by the Community Relations Committee. The motion carried 5-0 with Mmes. Carton, Ogden, Wheaton and Messrs. Watts and Bunch voting "Aye."

After discussion, a motion was made by Mrs. Carton that was seconded by Mrs. Ogden to hold public hearings at its next meeting on March 13, 2019, on the following matters:

- (1) An ordinance proposing that a franchise granting permission for the construction, maintenance, and operation of an electric power transmission and distribution system with all rights incident thereto, on, along, over, upon, and under the streets and other public places of the Town of Amherst, Virginia, subject to the conditions of said franchise, be sold; and,
- (2) A request by Front Street Garage, LLC through its representatives Jay and Crystal Harris for a Special Use Permit for an auto and tire center at 488 S. Main Street, Amherst, VA (TM#95A56) zoned B-2.

The motion carried 5-0 with Mmes. Carton, Ogden, Wheaton and Messrs. Watts and Bunch voting "Aye."

After discussion, Mr. Watts made a motion that was seconded by Mr. Bunch and carried 5-0 to approve allocation of \$10,000 in spending from the contingency reserve fund for costs associated with the first Town of Amherst 4th of July Celebration and First Responders Parade. The motion 5-0 via the roll call method with Mmes. Carton, Ogden, Wheaton and Messrs. Watts and Bunch voting "Aye."

It was the consensus of the members present that Town Council and the Amherst Board of Supervisors would hold two joint meetings during the 2019 calendar year, the first of which to be held during the Town Council's meeting on March 13, 2019, from 7 pm to 7:45 pm with regular business to begin at the conclusion of the joint meeting.

After discussion, Mrs. Carton made a motion that was seconded by Mr. Watts and carried 5-0 to appropriate \$36,174.67 for the purpose of correcting the budget for an expenditure associated with the purchase of 7.7+ acres for a park at the end of Scott's Mill Road in the Town of Amherst, Virginia. The motion 5-0 via the roll call method with Mmes. Carton, Ogden, Wheaton and Messrs. Watts and Bunch voting "Aye."

After discussion, Mr. Watts made a motion that was seconded by Mr. Bunch and carried 5-0 to authorize Town Manager Carter to accept the Change Order Proposal #1 from Anderson Construction, Inc., in the amount of \$6,138.99 to extend the sludge collection piping to the full length of each sedimentation basin, as recommended by staff, and to authorize Town Manager Carter to execute Change Order No. 1 as it relates to the project. Mmes. Carton, Ogden, Wheaton and Messrs. Watts and Bunch voted "Aye."

Mayor D. Dwayne Tuggle opened the floor for citizen comments. No comments were made.

There being no further business, the meeting adjourned until March 13, 2019, at 6:30 pm on motion by Mrs. Ogden seconded by Mrs. Carton at 8:28 PM. The motion carried 5-0 with Mmes. Carton, Ogden, Wheaton and Messrs. Watts and Bunch voting “Aye.”

D. Dwayne Tuggle
Mayor

Attest: _____
Clerk of Council

FOR APPROVAL

A RESOLUTION TO APPLY FOR VIRGINIA DEPARTMENT OF HEALTH – OFFICE OF DRINKING WATER FUNDS AND LOANS FOR A WATER TREATMENT PLANT IMPROVEMENT AND UPGRADE.

WHEREAS, the Town of Amherst has applied for funding for various drinking water projects in the Town;

WHEREAS, the Virginia Department of Health-Office of Drinking Water has funded several drinking water projects in the Town;

WHEREAS, the Town of Amherst Town Council has reviewed project planning material and found that the pre-requirements have been met for submitting a funding application;

THEREFORE, BE IT RESOLVED, the Town of Amherst Town Council hereby votes to seek additional funding from the Office for the following project;

Water Treatment Plant Improvement and Upgrade	\$4,500,000
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THEREFORE, BE IT RESOLVED, that the Town Manager immediately begin to process funding applications for these projects and be authorized to sign any and all documents to accept such funding contingent upon review and concurrence by the Town Attorney.

This Resolution was adopted by the Town Council of the Town of Amherst on February 13, 2019.

Mayor Dwayne Tuggle

Attest:
